

Minutes

Central Queensland Motor Sporting Club Inc.

General Meeting – 11 July 2023



CENTRAL QUEENSLAND MOTOR SPORTING CLUB Inc.

Chairperson	Aaron Black	Date and Time	Date: 11/07/2023 Open: 7:39pm Closed: 9:29pm
Venue	Diggers Bowls Club	Minute Taker:	Secretary Theresa Booth secretary@cqmsc.asn.au
Attendance	John Booth, Aaron Black, Theresa Booth, Anthony Stennett, Riley Stennett, Craig Jervis, Cassie Sleeman, Steve Peatey, Nathan Johnson, Megan Bryne, David Bryne, Danny Benson Jeff Winter, Libby Inslay (via phone)		
Apologies	Ross and Paul Makala		



1. Confirmation of previous minutes

- The minutes from the 9th of May 2023 have not yet been posted on the website as it was brought to our attention that the Treasurer's report contained errors.
- The Treasurer's report from the 9th of May was discussed with amendments.

Confirmed by 1st Craig Jervis 2nd John Booth

2. Business arising from previous minutes

	<ul style="list-style-type: none"> Navy House A conversion application has been completed and a sum of \$304.32 paid to the Department of Resources for the application. We are now awaiting the next steps in moving forward with acquiring the lease. 	
aa	<ul style="list-style-type: none"> JD Sound Update Further correspondence with JD Sound, requesting the payment of \$15000 has been ignored. Our next option if we choose to pursue the matter further is to issue court proceeding, having no guarantee that these proceedings would be successful and would likely be costly requiring \$1000 upfront. Once the payment is received to proceed, JD sound has 28 days to lodge in their defence and our solicitor will be able to provide us with more information on if our case would be successful or not. Do we pay the \$1000 and go ahead or just drop the case? Majority agree to drop the case. Round 2 Khanacross at Rosel Park 	

	A Round 2 Khanacross was held at Rosel Park with a successful day of 16 entrants	
3. Correspondence		
	<p>INWARD</p> <ul style="list-style-type: none"> Matthew Anderson from Motorsport Australia given advice on the Supercheap grant, which is \$1500, His advice to increase our chances to secure the grant was to focus on upgrading club safety equipment. Majority agree to a defibrillator for the First Aid Box Correspondence with Alison Bell from Land Services regarding the Navy House Lease application. Information requested included Club Incorporate number certificate and how many members in total for. Craig Jervis sent through update on JD Sound On behalf of CQMSC Theresa has accepted and completed the survey for Automotive Awards 2023 We are on the shortlist with a chance to win! <p>OUTWARD</p> <ul style="list-style-type: none"> Rockhampton Business Machines were contacted regarding the pricing and replacement update printer. Getting an updated version is going to be costly requiring a service plan and them to unlock the printer for use each time it is connected to a new computer. A proposal from RBM was handed around the room having Majority to disregard any services with the printer, Craig Jervis is happy to ring Daryl from Big Colour Works for cost if anything is required for printing. Matthew Anderson from Motorsports Australia has given Theresa advice on completing an upcoming workshop designed to help when applying for grants. Also, providing information to help committee members to upskill to a Motorsport Australia recognised Clerk of Course. 	
4. Treasurer's Report		
	<p>Motion 1 Treasurers Report added to the Meeting minutes for 09/05/23 is not the Treasurer's Report I submitted. I move that the previous minuted Treasurers Report be withdrawn. Accepted: Craig Jervis Seconded: Nathan Johnson</p> <p>Motion 2 I'd like to enter into these minutes the original treasurers report for the meeting 09/05/23 and that these be</p>	

	<i>sponsorship money to cover event costs and are happy to stay onboard with future Khanacross sponsorship.</i>	
	<p>Upcoming Events</p> <ul style="list-style-type: none"> • In the process to add another 2 Khanacross events before end of year. Also organising a calendar for next years. • Clermont Khanacross 15th July 2023 • Benaraby Bitumen Event 22nd and 23rd 	
1. New Business (with notice)		
	<ul style="list-style-type: none"> • The Club trailer insurance policy has been renewed. • The Department of Resources have been paid regarding the Conversion Application required to move forward with the clubhouse lease. • FROM LIBBY INSLAY- As per conversation with President Aaron Black on 25/06/23, I will be resigning as treasurer effective 25/07/23. I am not comfortable with the way the executive is operating from a financial procedural position. By this I mean there are some best practices that generally govern a not for profit or incorporated organisation such as communication, transparency and record keeping. And while the executive has not to date done anything illegal, I am not comfortable with the way things are happening. Also noting that I work in roles that are finance based and I am associated with another NFP organisation, I would rather not have an official position and be associated in that respect. The next reason I am resigning is that the executive would benefit from a treasurer that can be more involved and guide and advise them on club related practices in all areas, not just financially. While I have tried to make myself as available as possible to the executive, I feel I don't have the time to have the input the executive needs to guide them to do the right things. I have found the actual bookkeeping side no problems at all but being able to support the executive has been difficult. My advice to the Club is to appoint a Treasurer that can guide and advise the committee towards correct practices to avoid any undue attention or in depth audits. 	
11. New Business (without notice)		
	<ul style="list-style-type: none"> • Developing a new Hill Sprint Committee for next year's event. 	

	<p>Jeff Winter and John Booth agreed to manage the Facebook and Website pages for Media of the GRHS. Cassie Jervis will add them to administration.</p> <ul style="list-style-type: none"> Unknown money left in club trailer which was discovered at the last Khanacross event. Unknown and majority agreed to deposit under coffee cups, as to a time of selling Merchandise. Does the club wish to find out if we can still hold events at the Gracemere Saleyards? (If so and we are allowed to continue using the venue, we must update our banking details with the new Saleyard owners), (If we can't use the venue anymore, should we remove the rest of our barriers?). Majority agree to leaving the barriers at the saleyards and enquiring a meeting to determine if they are happy to have Motorsports events again. Club Credit Card usage, including committee signatures to make purchases and how much can be spent without requiring a club vote on purchases over a certain amount. The club card is there for last minute expenditures needed for the club. As not everyone is available to respond to approvals and having letter documents to needing 2 signatures, isn't necessary. Having Receipts and reasons of purchase is accepted. Advice was explained by Craig Jervis and majority agree. Member of the minuting mentioned about the Treasurer report on the minutes and when previous executives of the club did not have amounts on the minutes due to confidentiality. Majority agree not to have amounts posted on minutes due to being posted on website, so the public is able to see the financials of the club. Due to club support and organising Hill Sprint Committees How would monthly meetings suit? Majority Agree 	
Next Meeting Date		
Confirmed Date	15 th August 2023	

Confirmed Time	7:30pm
Confirmed Venue	Diggers Bowls Club

